

Juneau County
Building Committee Meeting
August 13, 2021
Second Floor Maintenance Office

PRESENT: Lynn Willard, Chairman, Ken Schneider, Ray Zipperer, Gina Laack, and Representative Al Manna.

1. CALL TO ORDER
Meeting called to order by Lynn Willard, at 8:35 am.
2. MEETING AGENDA
Motion by Lynn Willard, second by Ken Schneider to approve the Meeting Agenda as printed. Motion carried.
3. PREVIOUS MINUTES
Motion by Ken Schneider, second by Ray Zipperer to approve the minutes of the previous meeting. Motion carried.
4. VOUCHERS
Motion made to approve vouchers by Ray Zipperer, second by Ken Schneider, motion carried.
5. SERVICES OFFICE MOVES
After discussion, office moves in ADRC was approved.
DHS moves are tabled.
6. FOLLOW-UP MAINTENANCE ITEMS
Building Request; Tabled
Sidewalk Railing; Gina to check on a buzzer to inform office, customer needs assistance. Will bring back information to committee. Signage may be placed if this is preferred method.
Toolcat; Paperwork received with no price increase. Will trade in.
7. COURTHOUSE AFTERHOURS ACCESS
Al will request building keys be returned and access afterhours will need to use back vestibule door with their fob. Motion by Ray Zipperer, second by Lynn Willard to request outside door keys be returned. Motion carried.
8. CUSTODIAL POSITION
After discussion the position will be posted on Indeed.
9. ARP REQUEST
After discussion the request for bottle filling station bubblers was denied.
10. SHREDING CONTRACT
Received two quotes. Motion by Lynn Willard, second by Ken Schneider to stay with current shredder. Motion carried.
11. ADDITIONS TO AGENDA
Request from Mauston Chamber to use the Services building parking lot for their parade line up starting point was approved.
Services picnic table; There have been a few issues from cigarette butts, literature left on the table and

blown in the yard to being used as a meeting table. Al will email Dawn and ask about meetings.

12. MAINTENANCE REPORT

Motion by Lynn Willard, second by Ray Zipperer to approve the Maintenance report. Motion carried.

13. TOPICS FOR NEXT MEETING

ADRC building request update.

14. SET NEXT MEETING DATE

The next meeting was set for **Friday, September 10th, 2021 at 8:30 am in the 2rd floor Maintenance office.**

15. Motion by Ray Zipperer, second by Ken Schneider to adjourn. Motion carried. Meeting adjourned at 10:00am.

Respectively submitted,
Al Manna