

PERSONNEL COMMITTEE MEETING MINUTES

August 9, 2021

8:30A.M.

County Board Room

*Present: Ray Zipperer, Mike Kelley, Jim Ryczek, Ken Schneider, Alan Peterson, Lynn Willard and Terry Kleifgen. Tina Sullivan, Mary Jo Onsager, Gina Laack and John Grothjan also present.*

1. Meeting called to order by Zipperer at 8:30 a.m.
2. Motion by Kelley, second by Schneider to approve July 12, 2021 minutes as written. Motion Carried.
3. H.R. Director requested for Bill Zeman in his absence an extension of his 2020 vacation hours due to Shop Supervisor advertising/training. Motion by Kelley, second by Schneider to approve the carryover provided it be used by October 1, 2021. Discussion surrounded giving a bit more time to utilize. Motion amended by Kelley, second by Schneider to allow carryover provided it be used by October 30, 2021. Motion Carried.
4. D. Buchholz request to refill CST Facilitator position due to resignation. Motion by Ryczek, second by Kelley to approve taking the position to County Board. Motion Carried.
5. Refilling Emergency Management Director Position tabled until September.
6. G. Laack request to eliminate Secretary II position and create Program Specialist position discussed. Motion by Kelley, second by Ryczek to table until next month for joint meeting with the Computer/Finance Committee. Motion Carried.
7. Motion by Kelley to go into closed session pursuant to Wis. Statute 19.85(1)(c). All Yes Votes. Motion by Kelley, Second by Ryczek to go into open session. Motion by Ryczek, second by Schneider to table all reclasses until September when more of the fiscal impact is known. Motion Carried.
8. Discussion around updated CDC guidelines and masking recommendations. The Personnel Committee agreed that Department Heads could have their own masking guidelines if necessary to follow the CDC guidelines.
9. Next meeting September 13, 2021 at 8:30 a.m.
10. Motion to adjourn by Kelley, second by Schneider. Adjourned

Respectfully submitted,  
Terry Kleifgen, H. R. Director