

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

July 12, 2021

County Board Room

Meeting called to order by Chairman Tim Cottingham.

Present: Jerry Niles, Roy Granger, Steve Thomas, Alan Peterson, Denise Giebel, Mike Hunkins, Lori Chipman and Katie Steinke.

Motion Granger, second Niles, to approve the minutes of the June 7, June 15 & June 28 meetings. Motion carried.

Ken Hamm, District Attorney, was present to discuss a request for \$9,000 for witnesses for a child abuse and neglect case. He had it approved at the Executive Committee immediately preceding this meeting, but had not asked to be on the Finance and Computer Committee agenda. No action could be taken at this meeting, but he is requesting to be on the August agenda.

Denise Giebel, County Treasurer, presented the annual Tax Settlement resolution to the Committee. Motion Niles, second Granger, to take the resolution to the July County Board meeting. Motion carried.

Denise also presented the cash on hand report and stated the tax collections were coming in good.

Amanda Dederich, Health Officer, was present to request to purchase a remote printer/scanner with FFCHV grant funds. They need a traveling printer for this grant. The cost will be approximately \$300. Motion Thomas, second Granger to approve purchase with grant funds. Motion carried.

Al Manna, Building/Grounds Manager, was present to request funds to repair the Courthouse fire alarm system. 3 quotes were received and the one the Building Committee is recommending will repair the board and add a smoke detector to the boiler room for a cost of \$2,800. Motion Niles, second Granger, to update the fire alarm system in the Courthouse and add a smoke detector to the boiler room for a cost not to exceed \$3,000. Motion carried.

Captain Pederson was present to request to get 17 cell phones for the patrol deputies. Currently, they are using their personal cell phones, which is an issue with privacy and confidentiality. The cost for the 17 cell phones will be 42 cents, which includes screen protector, otter box and phone. The cost per month will be \$667. The Sheriff's Department thinks they can absorb this for the balance of 2021. Motion Granger, second Niles, to approve the request. Motion carried.

Captain Beier was present to request match funding for a body scanner grant they just received. The unit costs \$169,000 and the grant is for \$150,000. They are requesting to pay the match from the canteen fund. Motion Niles, second Thomas, to approve the request and take a resolution to the July County Board meeting. Motion carried.

Brian Loyd, Forestry and Parks Administrator, was present to request funds to finish the clean up on a property taken by tax deed in 2019. The renters used the property to break down electronic items to sell certain parts and make money. This process resulted in many hazardous materials being left behind. A cleanup had been started but not completed. The cleanup costs are estimated between \$40,000 and \$70,000. Motion Niles, second Granger, to take a resolution to the July County Board meeting to fund the cleanup from the Land Sales fund. Motion carried.

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Mike Hunkins, IT Director, is requesting \$2,910 to upgrade the call accounting manager for the phone system. Motion Thomas, second Granger, to approve the upgrade with the funding to come from the telephone non lapsing account. Motion carried.

Mike updated the Committee on the network security work they have been doing. All servers have been replaced with updated machines. We will be needing to update our storage service and encrypt our data storage. That would require a new backup server. Also, iPads or tablets for the County Board members is under discussion.

Lori Chipman, Finance Director, presented the resolution to close 2020 lapsing accounts and carry over non lapsing accounts to the Committee. The items discussed at the June 28 meeting were added to this report. Motion Granger, second Niles, to take the resolution to the July County Board meeting. Motion carried.

The Committee adjourned to Monday, August 9th at 8:30a.m. for the regular monthly meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk