

PERSONNEL COMMITTEE MEETING MINUTES

October 25, 2021

8:30A.M.

County Board Room

*Present: Ray Zipperer, Jim Ryczek, Ken Schneider, and Terry Kleifgen. Dawn Buchholz also present.  
Mike Kelley absent*

1. Meeting called to order by Zipperer at 8:30 a.m.  
Meeting jointly with the Finance Committee present Tim Cottingham, Jerry Niles and Steve Thomas. Roy Granger and James Parrett absent to discuss the next three items.
2. A. Dederich met with the Personnel and Finance/Computer Committees to discuss eliminating a full time Nurse Family Partnership nursing position and creating a Lead Nursing position with 50% of responsibility as Nurse Supervisor and 50% as Nurse Home Visitor. There was a great deal of discussion on the matter. Motion by Ryczek, second by Thomas to approve taking a resolution to County Board for the change. Motion Carried. Kelley, Granger, Parrett absent.
3. A. Dederich met with the Personnel and Finance/Computer Committees to request a one-time hazard payment for all staff in the Public Health Department, excluding WIC staff. Motion by Zipperer, second by Schneider to deny the request. Motion Carried. Kelley, Granger, Parrett absent.
4. J. Grothjan met with the Personnel and Finance/Computer Committees indicating that the State is now mandating that each County should have minimum of one-half time position as a Dementia Care Specialist (DCS). Currently the Region has only one full-time DCS for the four counties in the Eagle Country region, he is requesting that Sauk County be able to hire their own half-time position and the Region with the assistance of the Juneau County ADRC Director will hire an additional half-time position to work in Juneau County. The current DCS will split her time between Crawford and Richland Counties. The position in Juneau County will be a Regional ADRC position and paid by the region and Sauk's position is funded each year no more than \$40,000 from the Region. Motion by Thomas, second by Ryczek to approve taking a resolution to County Board for the two half-time positions. Motion Carried. Kelley, Granger, Parrett absent.  
Committees went on to their separate meetings
5. Motion by Schneider, second by Ryczek to approve the October 11, 2021 minutes as written. Motion Carried.
6. D. Buchholz met with the Committee to request filling a Child Support Specialist position due to resignation. Motion by Ryczek, second by Schneider to approve taking the position to County Board to be filled. Motion Carried.
7. Discussed if there should be resolutions for individuals that resign when they have 20 years or more of service, currently this is only done for individuals that retire from the County with 20 or more years of service. The Committee agreed with the currently handling of resolutions for individuals retiring.
8. Next meeting December 13, 2021 at 8:30 a.m.
9. Motion to adjourn by Zipperer, second by Schneider. Adjourned

Respectfully submitted,  
Terry Kleifgen, H. R. Director