

PERSONNEL COMMITTEE MEETING MINUTES

July 13, 2022

Room 1

*Present: Zipperer, Kennedy, Kilmer and Kleifgen. Also present Cottingham, Fischer, Zindorf, Jasinski, Dederich, Laack, Buchholz, Zobal, Giebel and Ragan. Ryczek absent.*

1. Zipperer called meeting to order at 8:30 a.m. Ryczek absent
2. Motion by Kilmer, second by Kennedy to approve the minutes of June 13, 2022. Motion Carried. Ryczek absent
3. S. Ragan discussed with the Committee the need for extending his time off past the allowed 12 weeks of FMLA. Motion by Zipperer, second by Kilmer to extend and revisit in August. Motion Carried. Ryczek absent
4. D. Buchholz requested refilling the Drug Court Coordinator position due to resignation. Motion by Kennedy, second by Kilmer to approve taking the position to County Board to be refilled. Motion Carried. Ryczek absent
5. D. Buchholz requested refilling one APS/Crisis Worker position due to resignation. Motion by Kilmer, second by Kennedy to approve taking the position to County Board to be refilled. Motion Carried. Ryczek absent
6. D. Giebel requested refilling the Treasurer Assistant position due to retirement. Motion by Kennedy, second by Kilmer to approve taking the position to County Board to be refilled. Motion Carried. Ryczek absent
7. G. Laack requested refilling a Food Transport position that was 35% at 60% and eliminating the Transport Driver LTE position, the percentage change in position will allow the current LTE to fill both roles. Motion by Kilmer, second by Kennedy to approve taking the position to County Board to be refilled at 60%, thereby eliminating the LTE position. Motion Carried. Ryczek absent  
Motion by Zipperer, second by Kilmer to go into closed session pursuant to 19.85(1)(c) Wis. Stats. Employee position. Zipperer Y, Kennedy Y, Kilmer, Y. Motion Carried. Ryczek absent  
Motion by Kilmer, second by Kennedy to go into open session. Zipperer Y, Kennedy Y, Kilmer, Y. Motion Carried. Ryczek absent
8. Motion by Zipperer, second by Kilmer to terminate T. DeFliger due to extended leave of absence with ability to reapply. Motion Carried. Ryczek absent
9. G. Laack explained reasons for reclass of position in ADRC/Aging
10. A. Dederich explained reasons for reclass of two position in Public Health
11. J. Bonikowske discussed reclass of Emergency Management Director
12. D. Buchholz discussed numerous reclasses within DHS  
Committee will review the reclass requests and discuss at a separate meeting on July 25, 2022
13. A. Zobal requested an extension above the 40 hours allowed of an additional 96 hours unless there is an opportunity to utilize some time before his anniversary date. Motion by Kennedy, second by Zipperer to approve the one time carryover provided the 96 hours is used by December 31, 2022 or it will be lost. Motion Carried. Ryczek absent.
14. G. Pedersen requested to be able to carryover 16 hours above the normal 40 hour carryover, due to being unable to take the time off when it was initially approved. Motion by Kilmer, second by Zipperer to approve the additional 16 hours provided the request and cancellation is verified and the time is used in the next couple months. Motion carried. Ryczek absent.
15. Next regular meeting August 8, 2022. Motion to adjourn by Kennedy, second by Kilmer. Motion Carried. Ryczek absent. Adjourned

Respectfully submitted, Terry Kleifgen, H. R. Director