

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

July 11, 2022

County Board Room

Meeting called to order by Chairman Jim Parrett.

Present: Roy Granger, Steven Thomas, John McGinley, Katie Steinke, Denise Giebel, Mike Hunkins and Lori Chipman.

Gina Laack, Aging & ADRC Director, was present to request 2 cell phones for her department, one for the Lyndon Station meal site manager and one for the LTW bus driver. The DOT funds will pay for the one for the bus driver. Motion Thomas, second Granger to approve. Motion carried.

Dawn Buchholz, DHS Director, was present to request to purchase computers and softphones for the IM staff with COVID funds received. The grant amount is \$12,997. Motion Granger, second McGinley, to approve the purchase with grant funds. Motion carried.

Dawn informed the Committee that she received approximately \$257,000 of HSRA funds for COVID. This money can be spent on a range of items that are needed either due to COVID or to prevent COVID. She presented the Committee with a listing of items that she would like to spend the funds on and is asking the Committee to do a resolution on these expenditures so that she doesn't need to keep coming back for every item. Motion Granger, second Thomas to take the resolution to the July County Board meeting. Motion carried.

Amanda Dederich, Health Officer, was present to request to carryover unspent 2021 funds to 2022 for training and assistance with strategic planning and measurement. She has \$9,940 to carryover for training and the balance is from many areas. Motion Thomas, second McGinley, to carryover \$9,940 from 2021 training to be used for training in 2022. Motion carried. Motion Thomas, second McGinley to carryover \$8,260 from various unspent lines from 2021 to 2022 for strategic planning. Motion carried.

Amanda updated the Committee on the Community Action Teams. They are having conversations and possible solutions are being proposed. The process to get these approved was discussed. The Community Action Team has to approve the project. The project needs to be forwarded to the Finance Committee. If they approve the project, they will take the resolution to County Board for approval. If it is approved, the entity doing the project will work with the Finance Director for payment.

Denise presented the Cash on Hand Report. Mauston will be ending 2 tif districts, and the County will get about \$50,000 from them. The City is also creating another tif district.

Denise presented the annual tax settlement resolution to the Committee. Motion Thomas, second Granger to take the resolution to the August County Board meeting. Motion carried.

Denise is requesting a grant increase for the County Treasurer's Assistant position that is now vacant due to a retirement. It is currently a Grade 8 and she wants to increase it to a Grade 9. There was a lengthy discussion. Motion Granger to leave the position as a Grade 8. This motion failed for lack of a second. Motion Thomas, second McGinley, to request the Personnel Committee to increase it from a Grade 8 to a Grade 9. Aye – Thomas, McGinley & Parrett Nay – Granger. Motion carried.

Denise is also requesting to fill the County Treasurer's Assistant position. Motion Thomas, second Granger, to request to refill the position. Motion carried.

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Lori updated the Committee that the 2021 Audit was basically complete and that the Auditors will present it at the July County Board meeting. The supplemental appropriations will be done at the August County Board meeting.

The Committee adjourned to Monday, August 8 at 8:30a.m. for the next regular meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk