

PERSONNEL COMMITTEE MEETING MINUTES

September 12, 2022

Room 1

*Present: Zipperer, Kennedy, Kilmer and Kleifgen. Also present Oestreich, Dederich, Laack, Buchholz, and Hastings. Ryczek absent*

1. Zipperer called meeting to order at 8:34 a.m.
2. Motion by Kennedy, second by Kilmer to approve the minutes of August 8, 2022. Motion Carried.
3. T. Kleifgen requested for A. Schmidt carryover of 25.66 hours of vacation above the approved hours of carryover, indicating the ability to use within the next month. Motion by Kennedy to approve the one time carry over, second by Kilmer. Motion Carried
4. T. Hastings met with the Personnel Committee to request an extension to his time off, FMLA ran out as of September 12, 2022. Motion by Kilmer, second by Kennedy to approve currently and look at the timeframe again at the October meeting. Motion Carried
5. T. Kleifgen requested permission for the Sheriff's Department of emergency deputy hires due to recent resignations. Motion by Kennedy, second by Kilmer to approve the hires. Motion Carried
6. T. Kleifgen requested for T. Schultz filling the State Superintendent position due to resignation. Motion by Kennedy, second by Zipperer to approve taking the position to County Board to be refilled. Motion Carried.
7. G. Laack requested refilling the limited term employee position for the Wonewoc meal site, resignation. Motion by Kennedy, second by Kilmer to approve taking the position to County Board to be refilled. Motion Carried
8. A. Dederich discussed the CHE-SAFE position. Discussion by Dederich, Kennedy, Zipperer.
9. D. Buchholz requested refilling Child Long Term Waiver Worker position due to transferring to a different position within the unit. Motion by Kennedy, second by Kilmer to approve taking the position to County Board to be refilled. Motion Carried.
10. D. Buchholz requested eliminating an APS LTE and creating a full time Crisis/Adult Protective Services Worker position to begin upon hire. Motion by Kennedy, second by Kilmer to approve taking a resolution to County Board for consideration. Motion Carried.
11. M. Oestreich discussed changing the per diem for the Deputy Medical Examiners, the current per diem was set in 2010. Motion by Kennedy, second by Kilmer to approve taking a resolution to County Board to be considered upon approval by the Executive Committee. Motion Carried.
12. M. Oestreich discussed an increase in salary for the Medical Examiner from a grade 11/step 8 to a grade 22/step 1. Motion by Kennedy, second by Kilmer to approve taking a resolution to County Board to be considered for a grade 21/step 1 upon approval by the Executive Committee. 2 yes, 1 No Motion Carried.
13. 2023 Personnel/Insurance budget was reviewed. Discussion by Kennedy, Kilmer, Zipperer, Kleifgen. Motion by Kilmer, second by Kennedy to approve the 2023 budget as presented. Motion Carried
14. D. Buchholz informed the committee about a pilot flex project she is doing with DHS staff through the end of the year. HR job description was discussed
15. Next regular meeting October 10, 2022. Motion to adjourn by Kennedy, second by Kilmer. Motion Carried. Adjourned

Respectfully submitted, Terry Kleifgen, H. R. Director