

PERSONNEL COMMITTEE MEETING MINUTES

December 12, 2022

County Board Room and Room 1

*Present: Ryczek, Kilmer, Kennedy, Zipperer, and Cottingham. Also present, Lasker, Beier, Dederich, Sullivan, Buchholz, Laack and Kleifgen.*

1. Zipperer called Personnel meeting to order at 8:30 a.m.
2. Motion by Kennedy, second by Zipperer to approve minutes of November 7 and December 5, 2022. Motion Carried.
3. C. Beier requested approval of additional grant funded position specified in the Comprehensive Opioid Abuse Site Based Program grant as a Deputy Sheriff Crisis Liaison. Motion by Kennedy, second by Kilmer to approve taking a resolution to County Board for the position. Motion Carried.
4. C. Beier requested approval to refill deputy positions and the Jail Nurse position due to resignations. Motion by Kennedy, second by Ryczek to approve taking the positions to County Board to be refilled. Motion Carried.
5. A. Dederich met with the Committee to inform them of her resignation and request to refill the Health Officer position. Discussion by all. Motion by Kilmer, second by Kennedy to approve taking the position to County Board to be refilled. Motion Carried.
6. D. Buchholz requested permission the ability to refill the Crisis/APS Worker position due to a resignation. Motion by Kilmer, second by Zipperer to approve taking the position to County Board to be refilled. Motion Carried.
7. D. Buchholz updated the Committee with regard to the trial flex schedule and indicated wanting to continue the pilot until 3/31/2023 as approved by the DHS Board. Motion by Zipperer to extend the pilot program as indicated by the DHS Board, second by Ryczek. Motion Carried.
8. Motion by Zipperer, second by Kennedy to go into closed session pursuant to 19.85(1)(c) Wis. Stats. Personnel Matters. Zipperer Y, Kennedy Y, Kilmer Y, Ryczek Y. Motion Carried. Motion by Kennedy, second by Kilmer to go into open session. Zipperer Y, Kennedy Y, Kilmer Y, Ryczek Y. Motion Carried.
9. Motion by Kennedy, second by Kilmer to approve request for practicum contract drafted by Corporation Counsel. Motion Carried. Motion by Kennedy, second by Kilmer to approve new H.R. Director at a maximum Grade 27, step 8. Motion Carried.
10. Discussed further Personnel Policy changes
11. Discussed changes regarding insurances and insurance deductibles. Motion by Zipperer to approve increasing deductible for insurances in order to lower premiums and speaking with Finance Director regarding the savings be put in a non-lapsing account, second by Ryczek. Motion Carried
12. Motion to adjourn by Kennedy, second by Ryczek. Motion Carried. Adjourned

Respectfully submitted, Terry Kleifgen, H. R. Director