

MINUTES OF THE FINANCE AND COMPUTER COMMITTEE MEETING

December 5, 2022

County Board Room

Meeting called to order by Chairman Roy Granger.

Present: Steven Thomas, Herb Dannenberg, John McGinley, Mike Keichinger, Mike Hunkins, Denise Giebel, and Lori Chipman.

Motion Dannenberg, second Thomas, to approve the minutes of October 27 and November 2 meetings; motion carried.

Jeremy Bonikowske, Emergency Management Director, and Gary Pedersen, Sheriff Captain, were present to request ARPA funding for tower fencing, emergency light repair and replacement batteries for the towers. The cost for the fencing for Elroy tower and Necedah tower for a cost of \$26,136. Motion McGinley, second Dannenberg, to approve from ARPA by resolution at the December County Board meeting. Motion carried, Granger abstained.

Jeremy explained that there are 23 batteries needed for UPS units at the tower sights. He found 6 batteries for \$95.94. They run for about 6 minutes before the generator kicks in. Motion Keichinger, second Thomas, to purchase up to \$500 for batteries from ARPA by resolution at the December County Board meeting. Motion carried.

The Sheriff's Department needed to do an emergency repair \$6,115 to replace the light at the Wonewoc tower. Motion Thomas, second McGinley, to approve from ARPA by resolution at the December County Board meeting. Motion carried.

Amanda Dederich, Health Officer, gave an update on the progress of the Community Action Teams(CATs) regarding ARPA funds.

Tara Ennis, Health Department, presented the Transportation CAT's ARPA request to the Committee. They are proposing to subsidize Uber drivers who provide trips to or from Juneau County \$5 per trip to help provide a base for Uber drivers in the County. Motion McGinley, second Dannenberg, to take the ARPA resolution to the December County Board meeting. Motion carried.

Alysha Basel, presented the Affordable Housing CAT's request to the Committee. They want to conduct a housing assessment of the County to identify what and where the housing needs are. They have 2 agencies they are meeting with to conduct the study: Vierbicher Associates would cost \$50,000 and they are the agency currently conducting the housing assessment for the City of Mauston and North Central Regional Planning Commission(NCRPC), which would cost \$0. After discussing, motion Keichinger, second Thomas, to go with NCRPC for the study. Motion carried.

Lori Chipman, Finance Director, gave an update on the ARPA funds approved and spent to date. She will also present this at the December County Board meeting and Amanda will present the ARPA CAT update.

Amanda was also present to request to purchase a vehicle with unspent 2022 WIC grant funds. She has applied for permission to do so from the USDA, which manages this grant. The cost would be approximately \$25,000 for a used vehicle and \$30,000 for a new one. The type purchased will depend on dealer availability. Motion Keichinger, second Thomas, to allow the purchase of a new vehicle for 100% grant funding, pending approval by the USDA and to take the resolution to the December County Board meeting. Motion carried.

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Gina Laack, ADRC Director, was present to request a credit card for her department. They need to purchase many non office supply items for ADRC, Aging and DCS programming. Motion Keichinger, second Dannenberg, to approve them getting a departmental credit card under the County's credit card rules. Motion carried.

Howard Fischer, Chair of Website Committee, was present to request approval of the new website purchase. He is requesting funding up to \$27,000, to allow a cushion in case there are additions that are found that were missed in the initial contract. There will be no funding needed from the County as there is grant funding in 2022 as follows: \$10,000 from DHS, \$5,000 from the Health Dept and \$2,000 from ADRC. These amounts will cover the downpayment. The balance of \$10,000 will be available in 2023 from the LIO grant. Motion Keichinger, second Thomas, to take the website resolution to the December County Board meeting. Motion carried.

Mike Hunkins, IT Director, was present to request \$5,900 to purchase Office 365 for the County Board Ipads. Motion Granger, second Thomas to approve the \$5,900 to install and pay the first year of fees from IT non lapsing funds, with the start date being Jan 1, 2023. Motion carried.

Mike also notified the Committee that 37 cellular devices in the Sheriff's Dept have been moved to FirstNet. They are going to be used from 3-6 months before any others are moved, to make sure that everything works smoothly.

Denise Giebel, County Treasurer, presented the cash on hand report.

Denise also presented the annual resolution to cancel old outstanding checks. Motion Dannenberg, second Thomas, to take the resolution to the December County Board meeting. Motion carried.

The Committee adjourned to January 5, 2023 at 8:30am for the regular committee meeting.

Respectfully Submitted,

Lori Chipman

cc: Committee, Co Board Chair, IT, Finance, Treasurer, County Clerk